

101.103 – ROOM GUIDELINE**PART 1 - INTRODUCTION****1.01 GENERAL**

- A. This guideline identifies the development of the approved BJC Room Standards, establishes requirements regarding certain rooms, identifies the current room standards for BJC HealthCare, and indicates general requirements for implementing the standards.
- B. The room standards referenced in this guideline, referred to herein as the “standards” or “room standards”, includes the following documents.
 - 1. “*Room Standard*”
- C. The communication of room requirements in future editions of the Manual of Practice is planned to be departmental based. In addition, room requirements will include departmental requirements and room data sheets in addition to room drawings.

1.02 REFERENCES

- A. Refer to Volume 3 of the Manual of Practice for facility specific finishes.

PART 2 - GUIDELINE**2.01 GENERAL**

- A. This guideline serves to introduce the architectural requirements associated with the room standards.
- B. Both the guideline and the standards should be reviewed by the architect and engineers and any questions or concerns should be brought to the attention of the BJC Design Project Manager or Corporate Architect.

2.02 ROOM STANDARD

- A. Room Standards are included for use by the design teams during the course of the design phases. Standards include room specific standards and other standards (shown in gray). Coordinate and verify use of these room standards with Director of Design and Design Project Manager.
- B. BJC Leadership Approval. Room standards have been developed by committee and approved for use by BJC Leadership. Room standards include room layouts, dimensional information, functional relationships and other conditions as required.

- C. Application. These standard should be reviewed by the design team and shall be included in the design as the project requires and as directed.
- D. Variance. There may be situations when the exact room standards do not precisely fit within project constraints. It is at these times when a variance shall be requested by the architect. When necessary, procedural reviews of the variance request by the Standards Oversight Committee and BJC Leadership is required. As a result of this review, there will be one of three outcomes of the variance process as follows.
 - 1. Approve, and modify the standard. A variance can modify the current room standards with approval from the BJC Standards Oversight Committee or BJC leadership. The modified standard must be ratified and submitted to the BLT.
 - 2. Approve, as a one-off modification. A variance can be approved as a custom or one-off modification to the room standard. This modification will only be allowed for the particular project requesting a variance and shall not affect the room standard.
 - 3. Deny. A variance can be denied only by BJC leadership. The BJC Standards Oversight Committee can recommend to leadership or by the Group President, General Administration. Appeals are made to the Building Land and Technology (BLT).
- E. Standard Rooms as approved by BJC Leadership. Those listed in gray below do not contain room specific requirements. These include Flooring, Office Workstations, Flooring, Medical Office Building Shell and Core, and Parking Garage. As a result, the standards developed are included in other areas of the Manual of Practice. The following rooms appear in order of approval.
 - 1. 2009 Approved Standards
 - 01 Office Workstations Business/Administrative: All
 - 02 Patient Room Renovation Hospital: Adult Academic
 - 2. 2010 Approved Standards
 - 03 Patient Care Station Hospital: Community
 - 04 Clean Supply (JIT) Room Hospital: Community
 - 05 Medication Room Hospital: Community
 - 06 Equipment Room Hospital: Community
 - 07 Soiled Holding Room Hospital: Community
 - 08 Bariatric Patient Room Hospital: All
 - 09 ICU Patient Room Renovation Hospital: Academic
 - 10 ED Exam Room Hospital: Community
 - 11 ED Resuscitation Room Hospital: Community
 - 3. 2011 Approved Standards
 - 12 Flooring (for 2010 Board Approved Rooms)
 - 13 Catheterization Lab Hospital: Community

- 14 Medical Office Building (shell/core). MOB: Community
- 15 Exam Room Module MOB: Community
- 16 Exam Room Hospital: Academic, Community
- 17 Labor Delivery Recovery Room Hospital: Academic, Community
- 18 Ante/Postprtum Room Hospital: Academic, Community

4. 2012 Approved Standards

- 19 General Operating Room Hospital: Academic, Community
- 20 C-Section Room Hospital: Academic, Community
- 21 Medication Room, Surgical Hospital: Community
- 22 Parking Garage All
- 23 Patient Room, Acute Hospital: Pediatric
- 24 Patient Care Station, Pediatric Hospital: Pediatric
- 25 ICU Patient Room Hospital: Pediatric
- 26 NICU Patient Room Hospital: Pediatric

PART 3 - DOCUMENTATION – Not used.

PART 4 - SUPPORTING INFORMATION – Not used.

END OF DOCUMENT

