

ACLS Instructor RENEWAL Requirements

ACLS Instructors have 2 options to complete renewal requirements:

Option 1 (Classroom): Attend ACLS Instructor Renewal Class (1/2 Day Class)

- Please note this class must be attended **BEFORE** your ACLS Instructor status expires.
- Register online in Learning Management System (SABA) for ACLS Instructor Renewal Class.
- Key word: "BJH ACLS Instructor (Renewal)"
- Documented teaching of 4 ACLS classes or Megacode skills sessions is required for renewal (must submit course rosters)
- **During the class the following will be completed:**
 - √ Instructor/Training Center Faculty (TCF) Renewal Form
 - √ Successful completion of Airway Management
 - √ Successful completion of 1-Rescuer Adult BLS
 - √ Successful completion of Megacode
 - √ Written Provider Test, 84% or greater
 - √ Updates and review of ECC material
 - √ Instructor Monitoring Tool completed by TCF (Training Center Faculty)
- **You will receive your new ACLS Instructor card at the end of class or in the month of your renewal date.**

Option 2 (Out of class option): Contact BJC Training Site Coordinator or BJC Training Center Coordinator All requirements must be completed **BEFORE** your ACLS Instructor status expires.

- Documented teaching of 4 ACLS classes or skills sessions is required for renewal (Submit course rosters)
- **Complete the following:**
 - √ Instructor/TCF (Training Center Faculty) Renewal Checklist
 - √ Successful completion of Airway Management
 - √ Successful completion of 1-Rescuer Adult BLS
 - √ Successful completion of Megacode
 - √ Written Provider Test, score of 84% or greater
 - √ Updates and review of ECC material
 - √ Instructor Monitoring Tool completed by TCF
- **You will receive your new ACLS Instructor card after all materials are submitted in the month of your renewal date.**

Please Note:

- **Your ACLS Instructor Card also qualifies as your Provider status. Therefore, you no longer need to renew your provider status, as long as you are a current instructor.**
- **If your ACLS Instructor status lapses, so does your ACLS Provider status.**
- **You must renew your Instructor status prior to the expiration date (recommended renewal date) on card.**
- **There is no grace period for ACLS instructor renewal.**

For questions: Contact Angie Brouk, BJC Training Center Coordinator angela.brouk@bjc.org 314-747-5358, or refer to pages 25-27 & 42-45 in the AHA Program Administration Manual (PAM) (effective Sept. 21, 2017).